



SRI MITTAPALLI COLLEGE OF ENGINEERING  
THUMMALAPALEM, NH-5, GUNTUR-522 233

**Meeting of Board of Governors (BoG) on 31-08-2017**

Venue: Sri Mittapalli College of Engineering.  
Tummalapalem, NH-5, Guntur

The following members are attended the meeting.

1. Sri M. Srinivasa Chakravarthi : Chairman
2. Sri M.V.Koteswara Rao : Member
3. Sri. M.B.V.Satyanarayana : Member
4. Sri M. Ramesh Babu : Member
5. Ch. Srinivasa Rao : Member
6. Sri E.V.Narayana : Member(JNTUK Nominee)
7. Dr. A.V.Bhaskara Rao(Principal) : Member Secretary

**AGENDA :**

1. To confirm the minutes of the last meeting of the Governing Body.
2. To report the action taken on the minutes of the last meeting of Governing Body.
3. To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body.
4. To approve the recruitment of the staff as per the vacant positions in every department.
5. To consider the recommendation of staff selection committee meeting.
6. To report about the important communications, policy decisions received from Government, AICTE, etc.
7. To report about the details of faculty
8. Details of the sanctioned strength, admitted candidates, new branches / specializations, reduction in intake.
9. To allocate funds for the staff regarding participation in Workshops, Conferences, Seminars, Publications, FDPs, Faculty, Student internal projects, Courses etc.,
10. Staff appointments made since the last meeting of the Governing Body.
11. Staff who left the institution since the last meeting of the Governing Body.
12. Court case if any with the Government, AICTE, etc.
13. To report about the audited statements of accounts of the institution.
14. Details of latest State of the art equipment procured.
15. Attendance particulars of the students in the last semester, viz., shortage, condonation and detention details.
16. Details of the readmitted candidates
17. Malpractice cases in examination conducted during the previous semester



18. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance
19. Details of deficiencies pointed out by the university/AICTE and compliance reports submitted to the university
20. Details of the payments made to the university in the form of different fees
21. Details of the placement track record of the outgoing students and effort to improve in current semester
22. Details of the Grievance, Redressed, Anti ragging cases and information about the action taken by the college administration to prevent in future
23. Details of the complaints received under Right to information Act and information communication to respective agencies
24. Preparation for the NBA/NAAC accreditation and nature of help required from the university
25. Proposals/Recommendations during the next semester
  - i) New faculty recruitments
  - ii) Faculty Development Programme
  - iii) New Labs to be established
26. Any other item associated with the college/University with approval of the chairman.
27. Requisition regarding reimbursement to faculty for attending workshops, conferences, FDPs and seminars.

### Minutes of the meeting:

1. The minutes of the last Board of Governors meeting are approved
2. The report on action taken on the last Governing Body meeting is approved.
3. The Principal presented a detailed report on academic and other activities, since the last meeting of the board of Governors.
4. No selection was done by JNTUK staff selection committee during the last semester.
5. The report on important communications, policy decisions received from Government, AICTE, etc. is presented:
6. Approval for recruiting staff as per vacant positions in every department.
7. The number of faculty available on rolls for different courses was presented.
8. Details of the sanctioned strength, admitted candidates, new branches / specializations, reduction in intake are given.
9. The staff members appointed since last meeting of Board of Governors are approved
10. Staff who left the institution since the last meeting of the Governing Body are presented.
11. There are no court cases with anybody.
12. Audited statements of accounts of the institution are presented.
13. The details of latest state-of-the-art equipment procured is presented.
14. Attendance particulars of the students in the last semester, viz., shortage, condonation and detention details are presented.
15. Sanction of amount Rs.10,00,000 for the staff regarding participation in Workshops, Conferences, Seminars, Publications, FDPs, Faculty, Student internal projects Courses etc.,
16. Details of the readmitted candidates are given.
17. Malpractice cases in examination conducted during the previous semester were nil.
18. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance are presented.
19. No deficiencies were pointed out in earlier reports.
20. Details of the payments made to the university in the form of different fees are given
21. Details of the placement track record of the outgoing students and effort to improve in current semester are presented.
22. There were no complaints are Grievances & Anti-ragging
23. No application is received under RTI.
24. It is proposed to go for NBA accreditation in 2018.
25. The following are proposed in the meeting.
  - i) To encourage & depute faculty for Faculty Development Programs/ Workshops.
  - ii) Proposed to establish new computer lab with 35 systems.
26. The Governing Body accepted the request and decided the following reimbursement ,
  1. UGC care – Rs. 500-1000/-
  2. Scopus – Rs. 2000 – 5000/-
  3. SCI – Rs.5000-10,000/-
  4. Patent Rs.1000-2000/-
  5. National and International Conferences -3000-5000/-
  6. Book chapter Rs.1000-2000/-
  7. Book Rs.3000-5000/-
  8. Any workshops or conferences or seminars of FDP Rs.500-1000/- with OD.



SRI MITTAPALLI COLLEGE OF ENGINEERING  
THUMMALAPALEM, NH-5, GUNTUR-522 233

**Meeting of Board of Governors (BoG) on 28-12-2017**

Venue: Sri Mittapalli College of Engineering.  
Tummalapalem, NH-5, Guntur

The following members are attended the meeting.

- |                                    |                           |
|------------------------------------|---------------------------|
| 1. Sri M. Srinivasa Chakravarthi   | : Chairman.               |
| 2. Sri M.V.Koteswara Rao           | : Member.                 |
| 3. Sri. M.B.V.Satyanarayana        | : Member.                 |
| 4. Sri M. Ramesh Babu              | : Member.                 |
| 5. Ch. Srinivasa Rao               | : Member.                 |
| 6. Sri E.V.Narayana                | : Member (JNTUK Nominee). |
| 7. Dr. A.V.Bhaskara Rao(Principal) | : Member Secretary.       |

**AGENDA :**

1. To confirm the minutes of the last meeting of the Governing Body.
2. To report the action taken on the minutes of the last meeting of Governing Body.
3. To receive a report on academic and other important activities and events in the college since the last meeting of the Governing Body.
4. To consider the recommendation of staff selection committee meeting.
5. To report about the important communications, policy decisions received from Government, AICTE, etc.
6. To report about the details of faculty.
7. Details of the sanctioned strength, admitted candidates, new branches / specializations, reduction in intake.
8. Staff appointments made since the last meeting of the Governing Body.
9. Staff who left the institution since the last meeting of the Governing Body.
10. Court case if any with the Government, AICTE, etc.
11. To report about the audited statements of accounts of the institution.
12. Details of latest State of the art equipment procured.
13. Attendance particulars of the students in the last semester, viz., shortage, condonation and detention details.
14. Details of the readmitted candidates
15. Malpractice cases in examination conducted during the previous semester
16. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance

17. Details of deficiencies pointed out by the university/AICTE and compliance reports submitted to the university
18. Details of the payments made to the university in the form of different fees
19. Details of the placement track record of the outgoing students and effort to improve in current semester
20. Details of the Grievance, Redressed, Anti ragging cases and information about the action taken by the college administration to prevent in future
21. Details of the complaints received under Right to information Act and information communication to respective agencies
22. Preparation for the NBA/NAAC accreditation and nature of help required from the university
23. Change of BoG member
24. Proposals/Recommendations during the next semester
  - i). New faculty recruitments
  - ii) Tech. Fest 2018
  - iii) New Constructions

Any other item associated with the college/University with approval of the chairman..

**Minutes of the meeting:**

1. The minutes of the last Board of Governors meeting are approved
2. The report on action taken on the last Governing Body meeting is approved.
3. The Principal presented a detailed report on academic and other activities, since the last meeting of the board of Governors.
4. No selection was done by JNTUK staff selection committee during the last semester.
5. The report on important communications, policy decisions received from Government, AICTE, etc. is presented.
6. The number of faculty available on rolls for different courses was presented.
7. Details of the sanctioned strength, admitted candidates, new branches / specializations, reduction in intake are given.
8. The staff members appointed since last meeting of Board of Governors are approved
9. Staff who left the institution since the last meeting of the Governing Body are presented.
10. There are no court cases with anybody.
11. Audited statements of accounts of the institution are presented.
12. The details of latest state-of-the-art equipment procured is presented
13. Attendance particulars of the students in the last semester, viz., shortage, condonation and detention details are presented.
14. Details of the readmitted candidates are given
15. Malpractice cases in examination conducted during the previous semester were nil
16. Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance are presented.
17. No deficiencies were pointed out in earlier reports.
18. Details of the payments made to the university in the form of different fees are given
19. Details of the placement track record of the outgoing students and effort to improve in current semester are presented.
20. There were no complaints are Grievances & Anti-ragging
21. No application is received under RTI
22. It is proposed to go for NBA accreditation in 2018
23. It is decided to replace Prof. B.J.P.Satya Kumar of EEE dept., as he retired, with Dr. S. Gopi Krishna of CSE dept. with immediate effect. It is placed on record, the services rendered by Prof. B.J.P.Satya Kumar and the BoG expressed thanks for his contribution towards the development of the institution.
24. Proposals/Recommendations during the next semester/year
  - i) Faculty will be recruited during summer 2018 as per the requirement & number of faculty that may leave.
  - ii) Proposed to conduct Tech fest next year in 2019
  - iii) Proposed to construct two additional floors over Civil & Mechanical Block

~~H.S. Chakravarti~~

Sri H. Srinivasa Chakravarthi  
(Chairman)

~~M.V. Kot...~~  
Sri M.V. Kot...  
(Member)

~~M.B.V. Satyanarayana~~

Sri M.B.V. Satyanarayana  
(Member)

~~M. Ramesh Babu~~  
Sri M. Ramesh Babu  
(Member)

~~Ch. Srinivasa Rao~~

Sri Ch. Srinivasa Rao  
(Member)

~~Dr. A.V. Bhaskara Rao~~  
Dr. A.V. Bhaskara Rao  
(Member Secretary)

Prof. B.J.P. Satya Kumar  
(Member)

Sri E.V. Narayana  
(member, JNTUK nominee)